

Mandatory KYC Documents

KYC enables TCMOL to know/ understand their customers and their financial dealings to be able to serve them better and manage its risks prudently.

30 November 2018

Individual

A1 Proof of Identity	National Identity Card Passport Driving License	} Any Document	
A2 Proof of Address	Utility Bill (Recent 3 months) Bank Statement (Recent 3 months) Any other document which either singly or cumulatively establishes, beyond reasonable doubt the address.		} Any Document
A3 Source of funds			

Private Company

A Legal Existence	Business Registration Card (BRC) Certificate of Incorporation (COI) Latest Trade License	
B Directors		
B1 Proof of Identity	National Identity Card Passport Driving License	} Any Document
B2 Proof of Address	Utility Bill (Recent 3 months) Bank Statement (Recent 3 months) Any other document which either singly or cumulatively establishes, beyond reasonable doubt the address.	
C Shareholders (Holding more than 20% of Shares)		
C1 Proof of Identity	National Identity Card Passport Driving License	} Any Document
C2 Proof of Address	Utility Bill (Recent 3 months) Bank Statement (Recent 3 months) Any other document which either singly or cumulatively establishes, beyond reasonable doubt the address.	
D Authorized Signatories		
D1 Board Resolution		
D2 Proof of Identity	National Identity Card Passport Driving License	} Any Document
D3 Proof of Address	Utility Bill (Recent 3 months) Bank Statement (Recent 3 months) Any other document which either singly or cumulatively establishes, beyond reasonable doubt the address.	

Sociétés

A Legal Existence	Acte de Société Business Registration Card (BRC)	
B Administrator/ Gérant		
B1 Proof of Identity	National Identity Card Passport Driving License	} Any Document
B2 Proof of Address	Utility Bill (Recent 3 months) Bank Statement (Recent 3 months)	
C Shareholders (Holding more than 20% of Shares)		
C1 Proof of Identity	National Identity Card Passport Driving License	} Any Document
C2 Proof of Address	Utility Bill (Recent 3 months) Bank Statement (Recent 3 months) Any other document which either singly or cumulatively establishes, beyond reasonable doubt the address.	
D Authorized Signatories		
D1 Board Resolution		
D2 Proof of Identity	National Identity Card Passport Driving License	} Any Document
D3 Proof of Address	Utility Bill (Recent 3 months) Bank Statement (Recent 3 months) Any other document which either singly or cumulatively establishes, beyond reasonable doubt the address.	



A FAIRFAX Company

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Listed Companies & its subsidiaries

A	Legal Existence	
	Business Registration Card (BRC)	
	Certificate of Incorporation (COI)	
	Latest Trade License	
	Annual report	
B	Authorized Signatories	
B1	Board Resolution	
B2	Proof of Identity	
	National Identity Card	Any Document
	Passport	
	Driving License	
B3	Proof of Address	
	Utility Bill (Recent 3 months)	Any Document
	Bank Statement (Recent 3 months)	
	Any other document which either singly or cumulatively establishes, beyond reasonable doubt the address.	

Partnerships

A	Legal Existence	
	Partnership deed	
B	Partner owning more than 20%	
B1	Proof of Identity	
	National Identity Card	Any document
	Passport	
	Driving License	
B2	Proof of Address	
	Utility Bill (Recent 3 months)	Any Document
	Bank Statement (Recent 3 months)	
C	Authorized Signatories	
C1	Board Resolution	
C2	Proof of Identity	
	National Identity Card	Any Document
	Passport	
	Driving License	
C3	Proof of Address	
	Utility Bill (Recent 3 months)	Any Document
	Bank Statement (Recent 3 months)	

Parastatal Body

A	Legal Existence	
	Business Registration Card (BRC)	
	Certificate of Incorporation (COI)	
B	Directors	
B1	Proof of Identity	
	National Identity Card	Any Document
	Passport	
	Driving License	
C	Shareholders(Holding more than 20% of Shares)	
C1	Proof of Identity	
	National Identity Card	Any Document
	Passport	
	Driving License	
D	Authorized Signatories	
D1	Board Resolution	
D2	Proof of Identity	
	National Identity Card	Any Document
	Passport	
	Driving License	



A FAIRFAX Company

To ensure that the latest details about the customer are available, TCMOL periodically update the customer identification data based upon the risk category of customers. As such, TCMOL reserves the right to ask for any additional details / documents as and when required.